

# Registration Policy:

## **Class Cancellation:**

Debra Goley Art reserves the right to cancel classes/workshops not meeting the minimum enrollment **one week** prior to the start date. If a class is cancelled, Debra Goley Art will contact students in the affected class and offer a full refund or credit towards another class. If Debra Goley must cancel the class for any reason full refunds or credit toward another class will be given to the students.

## **Withdrawals and refunds:**

Students who withdraw two weeks or more prior to the **first** day of class will receive a full refund. Students who withdraw less than one week prior to a class will **not** receive a full refund unless there are extenuating circumstances deemed valid by Debra Goley Art.

## **Missed Classes:**

Refunds will not be granted to students who fail to attend a class or program (“no-shows”). There will be no discounts, refunds or credit for missed classes unless extenuating circumstances are deemed valid by Debra Goley Art in advance. It is the students’ responsibility to attend classes they sign up for or discuss the possibility of “make-up” classes with the instructor.

## **Pro-Rated Classes:**

Pro-rated class fees will be validated by Debra Goley Art on a case-by-case basis. Debra Goley Art reserves the right to deny your registration if you cannot take a class/workshop in its entirety for a student who can.

## **Registration and Payments:**

[Direct link to online registration](#)

**When registering for a class online, over the phone, or in person be aware your seat in the class will not be final until payment is made in full.**

**Payments for weekly classes to paid monthly at first of the month for the number of classes that month, ie 4 weeks,**

**To guarantee your seat you must make your payment **at the time of registration** via Paypal, check or cash by contacting Debra Goley Art with your payment.**

Please contact us if you have any questions regarding the above policies prior to registering for a class. E-mails can be sent [debra@debragoleyart.com](mailto:debra@debragoleyart.com) or you may call 623-696-5693.

Thank you for choosing to do art with me!!